3.3 Company Registration DICA

**ONLINE APPLICATION:** MyCO (Myanmar Companies Online)

Registration can be done online at: <http://www.myco.dica.gov.mm>



**Online application:**

|  |  |  |
| --- | --- | --- |
| **Information needed:** | | |
|  | 1 | Company Name and Details |
| 2 | Directors (Attach NRC or Passport) |
| 3 | Share Capital Structure and Members |
| 4 | Company Constitution (Myanmar Language) |
| **Procedure:** | | |
|  | 1 | Create your account at DICA MyCO website. |
| 2 | Fill in the form to register your company. |
| 3 | Complete the application and payment of fee. |
| **Payment options:** | | |
|  | – | MyCO supports credit cards and MPU cards for payment. |
| – | To pay in cash, you will need to save your application and pay at DICA office. |

Procedure for establishing joint venture

|  |  |  |  |
| --- | --- | --- | --- |
| **Documents needed:** | | | |
|  | 1 | Application cover letter | |
| 2 | Application form | |
| 3 | List of directors/shareholders | |
| 4 | Audited financial statements for the last two years | |
| 5 | Credit advices relating to minimum capital brought in | |
| 6 | Memorandum of Association | |
| 7 | Articles of Association | |
| 8 | Copies of passports of shareholders and directors’ resolution | |
| 9 | Copies of passports of foreign directors or copies of NRCs of local directors | |
| **Payments:** | | | MMK |
|  | 1 | Stamp tax: | 65,000 ~ 165,000 |
| 2 | Registration fee: | 500,000 |

VISIT: for setting up a MyCO account

<https://www.myco.dica.gov.mm/public/setupaccount.aspx>.

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END OF PROCEDURE 3.3